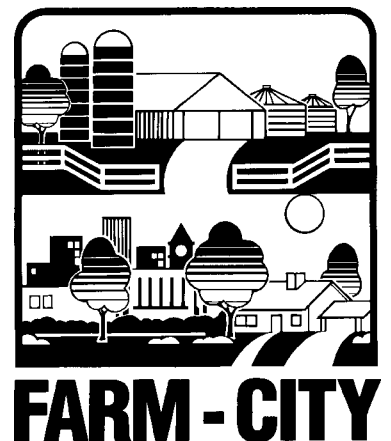


**Tips, tools
and ideas
for
organizing
a
successful,
local
farm-city
program**



Safety Precautions/Insurance

- Tent ropes and stakes should be clearly marked with reflective tape and cut tennis balls placed over the tops of the stakes to prevent injuries.
 - Tarps are placed over **all** wagons to offer shade from sun or protection from rain during wagon tours.
 - Use metal-sided wagons as wagons with wooden sides increase chances of splinters. **All** riders must be seated and hands and feet must be kept inside the wagons at all times.
 - Steps for loading and unloading wagons can typically be obtained from a mobile home dealer. Bales of hay are unsafe to use for this purpose. Furthermore, have one or two persons available to help visitors get on and off the wagons.
 - Insurance for the day is perhaps your biggest concern. Tioga County has obtained insurance coverage from Nationwide Insurance Company. Each year we notify the agent well in advance of the new location. Check with local agents as to the availability and extent of insurance recommended.
 - Clotheslines should be taken down whenever possible or roped off.
 - Fences should be clearly marked "DANGER - DO NOT TOUCH".
 - NO SMOKING signs should be placed on and in all buildings.
 - Manure pits, ponds, and other danger areas should be surrounded by signs and orange construction fence.
 - Unless they are used specifically for your activities, all tool sheds, shops, and other areas should be securely locked for safety reasons.
 - When hay mows are in view, you might try to locate displays in front of the entrance to them so as to discourage people from entering them. Otherwise, doors to mows should be secured and locked.
 - Place signs on machinery requesting PLEASE KEEP OFF. You might consider having a speaker at the machinery display who serves to answer questions but also to discourage kids from climbing on machinery. Ignition keys should be removed from all machinery that is not being used for Farm-City purposes.
14. Check locally at a farm supply or general hardware store for fans that can be used in tents and other "close" areas. Be sure to locate them where little children cannot get into them.
 15. Having a fire truck and ambulance on site is strongly suggested. You can ask your local fire and emergency care providers to take part as exhibitors and provide demonstrations throughout the day.